

**MINUTES of the GOVERNANCE COMMITTEE MEETING of the ERIE COUNTY WATER AUTHORITY** held in the office, 350 Ellicott Square Building, Buffalo, New York, on the 24th day of February, 2011.

**PRESENT:** Kelly M. Vacco, Chairperson  
Francis G. Warthling, Vice Chairman  
John F. O'Donnell, Treasurer  
Robert A. Mendez, Executive Director  
Robert J. Lichtenthal, Jr., Deputy Director  
Wesley C. Dust, Executive Engineer  
Emilio Colaiacovo, Associate Attorney  
Paul H. Riester, Director of Administration  
Daniel J. NeMoyer, Director of Human Resources  
Karen A. Prendergast, Comptroller  
Steven V. D'Amico, Budget and Financial Analyst

**ATTENDEES:** Brian Gould  
Sean Beiter

#### **CALL TO ORDER**

#### **PLEDGE TO THE FLAG**

#### **I. - ROLL CALL**

#### **II. - READING OF MINUTES**

Motion by Mr. Warthling seconded by Mr. O'Donnell and carried to waive the reading of the Minutes of the Governance Committee Meeting held on Monday, February 14, 2011.

#### **III. - APPROVAL OF MINUTES**

Motion by Mr. Warthling seconded by Mr. O'Donnell and carried to approve the Minutes of the Governance Committee Meeting held on Monday, February 14, 2011.

#### **IV. - REPORTS**

#### **V. - COMMUNICATIONS AND BILLS**

**VI. - UNFINISHED BUSINESS (Items 1 -2)**

**ITEM 1 - AUTHORIZATION TO SUBMIT THE 2010 EVALUATION SUMMARY FORM TO THE AUTHORITIES BUDGET OFFICE**

Motion by Mr. Warthling seconded by Mr. O'Donnell

**WHEREAS**, The Erie County Water Authority (Authority) was created by the New York State Legislature as a public benefit corporation and local public authority under Public Authorities Law Section 1050 et seq;

**WHEREAS**, The Authority is subject to regulation and other provisions of the Public Authorities Law including the 2009 Public Authorities Reform Act (PARA);

**WHEREAS**, PARA and Public Authorities Law Sections 2800(1)(a)(15) and 2800(2)(a)(15) and 2824(7) require that the Board of every state and local public authority conduct an annual evaluation of its performance;

**WHEREAS**, The annual assessment required by PARA ensures that each board member understands and is accountable to the mission of the Authority and the public interest and that they are performing their duties and responsibilities appropriately;

**WHEREAS**, The New York State Authorities Budget Office (ABO) was created to assess and enforce the compliance of public authorities with the requirements of the Public Authorities Law and PARA and to review, analyze and report on public authorities' operations, budgets and practices; and

**WHEREAS**, The Board members have completed the required individual evaluations, and the Governance Committee has compiled the information from the individual evaluations and aggregated the results in summary form; and

**WHEREAS**, To comply with PARA, the summary form must be transmitted by the Authority to the ABO no later than March 31, 2011;

**NOW, THEREFORE, BE IT RESOLVED:**

That Mark J. Fuzak, Attorney, is hereby authorized to submit the 2010 Evaluation Summary Form to the ABO no later than March 31, 2011.

Ayes: Three; Commrs. Vacco, Warthling, and O'Donnell  
Noes: None

**ITEM 2 - RECOMMENDATION TO BOARD OF COMMISSIONERS THE  
ADOPTION AND IMPLEMENTATION OF A MISSION STATEMENT**

Motion by Mr. Warthling seconded by Mr. O'Donnell

**WHEREAS**, The Erie County Water Authority (Authority) was created by the New York State Legislature as a public benefit corporation and local public authority under Public Authorities Law Section 1050 et seq;

**WHEREAS**, The Authority is subject to regulation and other provisions of the Public Authorities Law including the 2009 Public Authorities Reform Act (PARA);

**WHEREAS**, PARA and Sections 2824-a and 2800 of the Public Authorities Law now requires that all state and local public authorities develop and adopt a Mission Statement; and

**WHEREAS**, The law also requires authorities to develop performance measures to assist each authority in determining whether they are properly carrying out their mission; and

**WHEREAS**, The Authority has developed the required Performance Measures; and

**WHEREAS**, The New York State Authorities Budget Office (ABO) was created to assess and enforce the compliance of public authorities with the requirements of the Public Authorities Law and PARA and to review, analyze and report on public authorities' operations, budgets and practices; and

**WHEREAS**, Every local authority is required to file a Mission Statement and Performance Measurements Report with the ABO no later than March 31, 2011; and

**WHEREAS**, In order to comply with the requirements of PARA, the Authority's Governance Committee recommends that the Authority adopt and implement the following Mission Statement:

**"PUBLIC AUTHORITY'S MISSION STATEMENT:**

**THE ERIE COUNTY WATER AUTHORITY IS AN ORGANIZATION OF DEDICATED PROFESSIONALS WHO STRIVE TO CONTINUOUSLY PROVIDE OUR CUSTOMERS WITH A PLENTIFUL SUPPLY OF SAFE, CLEAN DRINKING WATER AT AN AFFORDABLE RATE.**

**WE ARE UNITED IN ONE GOAL – TO DELIVER A SUPERIOR PRODUCT AND OUTSTANDING SERVICE THAT MERITS EQUAL RECOGNITION FROM OUR CUSTOMERS AND OUR PEERS. WE TAKE PRIDE IN CREATING A WORK ENVIRONMENT THAT ACHIEVES EXCELLENCE THROUGH REWARDING DEDICATION, PROFESSIONALISM AND A PROGRESSIVE VISION";**

**NOW, THEREFORE, BE IT RESOLVED:**

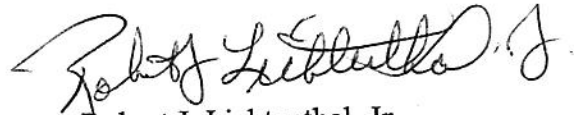
That the Governance Committee hereby recommends the Board of Commissioners adopt the Mission Statement.

Ayes: Three; Commrs. Vacco, Warthling, and O'Donnell  
Noes: None

**VII. - NEW BUSINESS**

**VIII. - ADJOURNMENT**

Motion by Mr. Warthling, seconded by Mr. O'Donnell and carried that the meeting adjourn.



Robert J. Lichtenthal, Jr.  
Assistant Secretary to the Authority

SLZ